

**Riesmeyer Counseling Services, LLC**  
**Kathryn L. Riesmeyer, MA, LPC, NCC**  
**955 Executive Parkway, Suite 221, Creve Coeur, Missouri 63141 314-303-2937**

**Fee Agreement**

As a small business owner, I thank you for your cooperation and understanding of the need to keep up to date on any balances due/fees to be paid, changes in your insurance policy or other pertinent information related to fees for service. The preferred method of payment is cash or check; debit/credit/health savings cards are accepted. Please note: if you use your insurance, coverage, benefits, deductible/co-pay information is not guaranteed until the claim is submitted/processed and an explanation of benefits is received. Please ask Kathy if you have questions about the potential financial obligation for your sessions.

**Please complete either Section A or Section B, according to your preference.**

**SECTION A.**

**I am using my insurance benefits provided through** \_\_\_\_\_

**Assignment of Benefits**

By my signature below, I authorize the release of any medical or other information necessary to process my behavioral health insurance claims. I also request payment of government benefits (if applicable) either to myself or to the undersigned provider who accepts assignment.

Client Initials \_\_\_\_\_

**Authorization of Payment**

By my signature below, I authorize payment of medical benefits to the undersigned provider of services.

Client Initials \_\_\_\_\_

**SECTION B.**

**I am paying Riesmeyer Counseling Services, LLC directly for services rendered. The fee is \$150.00 for a 55-60 minute session or \$125.00 for a 45 minute session, paid by cash, check, debit, credit or health savings account card.**

Client Initials \_\_\_\_\_

**FINANCIAL INFORMATION**

Please provide your Credit Card/HSA/Debit Card information, authorized for the payment of any fees not collected at the time of service including: copays, deductibles, balances on account, and missed/late cancellation appointment fees. The information collected will be stored with your HIPAA compliant medical chart.

Card Type \_\_\_\_\_ Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_ Zip Code for Card \_\_\_\_\_

Exact Name on Card \_\_\_\_\_

My signature below authorizes Riesmeyer Counseling Services/Kathryn Riesmeyer to collect **overdue** co-pays, deductibles, balances on account and missed/late cancellation appointment fees as stated in the Consent to Treat.

Signature of Cardholder \_\_\_\_\_ Date \_\_\_\_\_

**Balances Due/Statement of Agreement**

Balances due can be a result of an insurance deductible, change in co-pay or co-insurance, denial of coverage or other reason. I agree and accept responsibility for balances due on my account.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathryn L. Riesmeyer, M.A., L.P.C., N.C.C.  
for Riesmeyer Counseling Services, LLC

\_\_\_\_\_  
Date